

Project Management Institute New Zealand



Image courtesy: Terina Graham

Agenda

- Apologies
- Matters arising - 2018 AGM minutes
- Confirmation - 2018 AGM minutes
- President's report
- Treasurer's report
- General business
 - Membership Overview
 - Election Results – shared at the AGM



President's Report

Kosam Nyamdela

*Tena koutou e nga mema o tenei roopu
Greetings, to the members of this group.*

This year marks our silver jubilee and PMI's gold jubilee. A lot has changed over the years. We have in the last three years been engaged in transforming our organisation to become nimbler and more responsive to the ever changing and disruptive environment. The transformation in the past year has seen a lot of significant positive changes. As with all transformations, there have been areas where we could have performed better.

The constitutional reform was carried out with greater approval rates from members last year. The intended effect was to allow changes in the board structure to enable more diverse participation in the board elections. As a result, eight candidates vied for four open board positions.

The caliber of candidates was also very high and I am made to understand that the election results were quite close. This compares well with the previous elections when candidates were vying for specific positions on the board. In most cases, only one nomination was declared and the candidates were elected by default, thereby robbing members the right to choose.

The new constitution also allowed the formation of new board roles aligned to areas of focus for intended chapter growth. Most of these roles can now be changed to allow for any shift in strategy to respond to any inevitable future changes being mindful of the current PMI global transformation and local/regional challenges.

A provision in the constitution allowing the board to appoint non-executive directors ensures that the inevitable gaps in board skills can be fulfilled by outsourcing such talent and skills. We have used this provision to appoint the Vice President for Education and Research. Further appointments will be made during the board face to face session subsequent to elections.

Strategic Framework



Strategic Goals

We are in the business of making better project managers

We provide value to the project management community

We advocate for excellence in project management



Some of the positive changes include formation of the Body of Trusted advisers (BOTA), comprised of influencers in our profession whose mandate is to respond to enquiries from business, government and academic leaders by advising them on how best to achieve their intended outcomes. One such example is that PMINZ represents the voice of project management in the construction industry through our participation in the New Zealand Construction Industry Council.

We signed MOUs with a tertiary institution and Engineering New Zealand which will see members benefitting by getting discounted rates for professional development and wider networking opportunities. Improvements in national operations saw the flagging branch engagement get back on track, with clearer lines of communication and procedures being implemented. We have cut costs by consolidating internal communication and document storage/transfer through the exclusive use of office 365.

Our largest constraint remains on our heavy dependence on volunteers to carry out essential activities to ensure that our organisation remains relevant. For instance, the board lost four directors due to other commitments and personal issues taking precedence. As we go through the transformation phase, board members have to cross over into operational activities until they have successfully created their respective support structures. The biggest resulting effect has been disengagement with branches which has now been resolved. Other effects have been, later than desired improvements in the professional development, member and volunteer engagement.

Looking ahead, we intend to continue making positive changes and improving in those areas that we have not done so well. We are working with PMI global in a complimentary manner in approaching industry and government on improving project management maturity and this is set to continue. We will also continue engaging other organisations with similar goals to ours in the interest of providing all PMINZ members with choices of association in the quest for continuous improvement and widening their knowledge base.

It is with great anticipation, that I look forward to presenting a report with more positive outcomes at the same forum next year. Thank you all for your continued support by continuing to renew your membership. We would like to see more of you volunteering in one way or the other to ensure that our chapter not only stays afloat but prospers into an even more respected organisation.

*Nga mihi,
Kosam Nyamdele*

Treasurer's Report

Matt Harris

For the financial year ended 31 December 2018, the financial result was a before tax profit of \$29,847 and a net profit of \$29,847, as compared to the previous year ended result of a before tax profit of \$12,946 and a net profit of \$9,254.

The profit was largely due to an increase in operating revenue as a result of a successful and well managed conference, and an increase in revenue from membership. The change in websites is still having a negative effect on the revenue potential and we are working to address this. Sponsorship revenue decreased markedly as a result of losing our Commercial manager and conference sponsorship going through the conference accounts. Interest received from our term deposits has remained stable despite a reduction in interest rates. The increased costs of running a conference in Auckland resulted in a profit of \$47,079, slightly less than budgeted.

The board continues to cut unnecessary costs, with the increase in total direct costs in 2018 being directly attributable to the conference, and has again successfully lowered our income tax payable, to \$0 in 2018.

The annual conference remains PMINZ's biggest financial risk and also the biggest delivery of value to our members. However, robust governance and processes are in place to ensure that this annual activity is sustainable, delivers a financial return and is of benefit to our members.

The board is working on growing the revenue streams and reviewing our expenses to make sure we are spending money in the right places. Our move to an Office365 implementation has increased our licensing fees but is definitely the right place to spend money to give us a fit for purpose IT infrastructure and has also significantly reduced our audio conference costs.

The Net Assets of PMINZ increased by 7% in 2018 and, in-line with PMINZ policies, the Board decided in 2019 to invest some of these funds into projects expected to provide a return of financial or membership benefit. We continue to maintain sufficient reserve funds as per PMINZ policies.

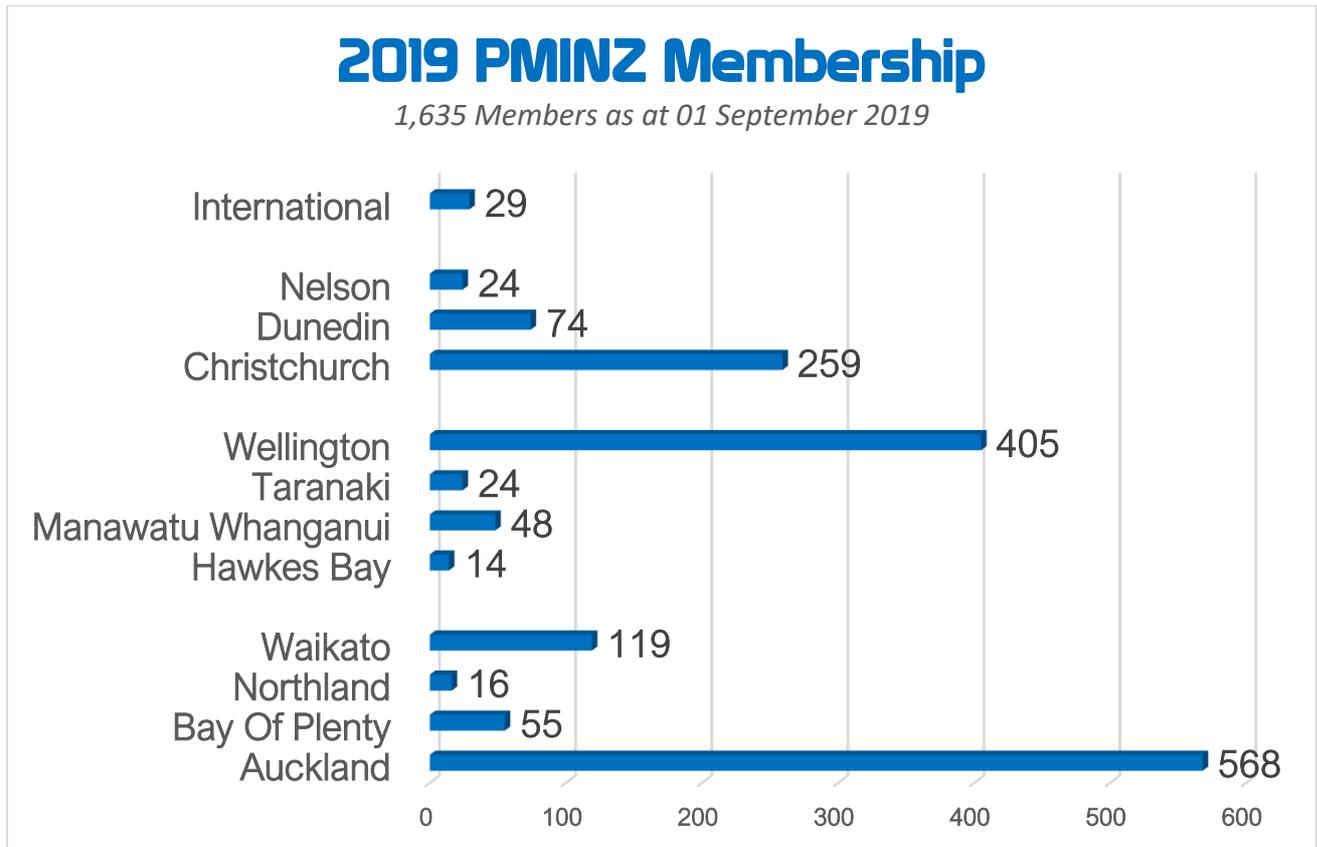
Revenue	2018	2017
Membership Dues – US\$	84,469	81,117
PMI FX Exchange	37,055	27,760
PMI Marketing Support	500	435
PMI Conference Support	-	1,739
PMI Travel Support	4,290	-
Conference Company Income	414,509	296,900
Conference Sponsorship Income	2,000	65,363
Branch Meetings Support	(27)	1,543
Sub-Branch Meetings Support	1,496	2,500
Sponsorship - PMINZ	(1000)	11,000
Mentoring Programme Support	-	1,400
PD Course Income - CPN	4,586	16,114
Events Income	383	6,908

Commission Income	2,671	2,407
Website & Job Advertising	5730	12,477
Interest Received	11,780	12,414
Total	567,268	540,078

Expenses	2018	2017
Conference Costs	367,430	334,188
Conference Related Costs	713	6,104
PD Costs - CPN Planning & Training	1502	1,538
Event Costs	-	4,383
Mentoring Programme	1,326	3,842
Branch Committee Costs	532	739
Branch & Sub-branch Travel Costs	768	966
Branch Meeting Costs	9,984	10,991
Sub-Branch Membership Meetings	2302	2,351
Planning (F2F & Strategic) - Board	1,354	1,068
Board Operational Expenses	3,002	2,831
Travel Expenses	594	1,934
PD Operational & Strategic	585	2,113
Operations & IT Services	4,200	-
Communications Portfolio	-	597
Commercial & Relationships Portfolio	-	994
Professional Development Portfolio	-	1,674
Membership & Volunteer Portfolio	-	204
Administration Fees	-	7,038
Salaries and Staff Costs	94,359	106,432
LIM & Region 10 Leadership Meetings	5,112	4,212
PMI Global Congress	-	7,619
Volunteers Related Expenses	350	70
Special Projects & Initiatives	393	2,000
Accountancy Fees & Audit	8,827	8,404
AGM & Election Costs	47	1,634
Archives	778	602
Audio Conferencing & Telephone	344	2,985
Bad Debts Written Off		583
Bank Fees & Charges	22	116
Depreciation	4,219	3,861
Income Tax Expense	-	4,267
Insurance	286	265
Licencing Fees	6,789	3,056
Postage, Stamps and PO Box	152	175
Promotional Expenses - Chapter	-	229
Stationery & Printing	137	673
Surveys	-	300
Web Hosting and Domain Name Costs	14,442	11,624
Total	537,421	530,824

Membership Lead Overview

Rhys Watson



2019 has seen a drop in the total membership of PMINZ compares to the same period in 2018, however, still higher than the 2017 total. PMI is transforming itself in a number of areas, while expanding the project management guidelines to reflect more about what project management is – defining the role of a project manager, how to implement PMI approaches in agile environments, highlighting strategic and business knowledge and addressing new trends and emerging practices. The focus is on providing relevance and value for members. The holistic focus on project management will soon be reflected in the PMP exam next year with 40% of the questions related to dealing with people.

While there has been a drop from last year, we are continuing to see an increase in members of regional branches with nearly half of the branches through NZ reaching the highest number of members since July 2014. While the PMP certification makes up the majority of the PMI certifications, we are also seeing higher representation of other PMI certifications held by members in NZ. The Certification Preparation Networks (CPN's) continue to be a strong valued resource in the locations that they are run.

Of significance when considering the value that members hold in any member driven structure, is the average duration of membership of the current member base. This has been steadily increasing and is now sitting at 5.6 years.

End.